



VENDOR REGISTRATION FORM

Friday, August 28, 2020 5:00PM - 9:00PM

Registration deadline: August 7, 2020

\$25 late registration fee added after July 24, 2020

VENDOR SPACE FEES

\$75 - 10'x10' | \$125 - 20' x 10' | \$150 - ALL FOOD VENDORS
*additional fee for space over 20' x 10' - call 570-326-1971 for pricing

Business/Group/Organization Name: _____

Contact Person Name: _____

Street Address: _____ City: _____ State: _____ Zip: _____

Phone Number: _____ Email (REQUIRED): _____

Vendor Space Size (circle one) : 10'x10' 20'x10' 20'x10'< *complete separate form if purchasing more than one vendor space

**a tent permit will be needed for tents larger than 10'x10' and can be purchased by calling City of Williamsport Codes Department @ 570-327-7517

List Below All Products Being Sold for Proper Vendor Placement at Event (List Menu & Pricing if Food Vendor)

Food Vendor Information: Food Truck Trailer Booth/Tent Cart

Truck/Cart/Booth/Tent/Trailer Dimensions: Length _____ Width _____ Height _____

If truck, which side do you serve from (circle one): Driver Passenger Both

General Rules For Vendors:

1. Vendors are required to remain in place for the duration of the event - 5:00pm to 9:00pm. Set up is 1:00pm to 4:00pm.
2. Vendors are required to supply their own power source. Generators should be quiet operating models.
3. Vendors must remain inside their assigned space.
4. This is a family-based event. Products deemed inappropriate will be removed.
5. Space will be allotted by the planning committee to best utilize available space.
6. \$50 fee will be assessed to a vendor leaving garbage behind.
7. Food vendors are required to have all applicable permits.

Payment

Check enclosed (payable to Williamsport/Lycoming Chamber of Commerce) MasterCard Visa Discover AMEX

Credit Card# _____ Exp. Date _____ CVV _____ Total _____

*Vendor forms received after the deadline of July 24 include additional \$25.00 processing fee.

Return this form with payment to: Williamsport/Lycoming Chamber of Commerce, 102 West Fourth Street, Williamsport, PA 17701.

No inquiries regarding your vendor space. You will receive via email information and map to your location by August 21 .

Questions: Email chamber@williamsport.org or Call 570-326-1971

NOTE THAT THIS IS AN APPLICATION TO PARTICIPATE. APPLICATIONS WILL BE DENIED UPON FILLING OF AVAILABLE EVENT SPACE OR IF PRODUCTS ARE DEEMED INAPPROPRIATE FOR THE EVENT.

Williamsport Welcomes the World is an event produced by the Williamsport/Lycoming Chamber of Commerce

